

GLASS HOUSE MOUNTAINS STATE SCHOOL P & C

ANNUAL GENERAL MEETING



The order of business to be conducted at an annual general meeting of the Association must be undertaken in the following order

welcome to members and introduction of any special visitors	6.35 pm
apologies	Nil
confirmation of minutes of the previous annual general meeting	Minutes confirmed from previous meeting. Moved by Jen Buzaki Seconded by Tracey Blake
business arising out of the minutes of the previous annual general meeting	No business from previous AGM
receipt and adoption of the Association's audited annual financial statement * and Treasurer's report (to include all relevant subcommittees' audited financial statements)	Treasurer's report tabled and read (attached) Moved by Tracey Blake Seconded by Jen Burness
receipt and adoption of the President's annual report	Tabled and read (attached) Moved by Jen Burness Seconded by Sarah Moffat
receive applications for membership (to include renewal of existing membership and new membership)	Accepted new Memberships. Recorded on Register.

declare vacancies of existing Officer/Executive Committee	
election of Officers/Executive Committee	President Nomination: Erin Prouting-Smith – Accepted, Moved by Amanda Henderson Seconded by Kelly Gardner Jen Burness – Accepted, Moved by Tracey Blake Seconded by Sarah Moffat Successful President: Jen Burness Vice President Nomination: Erin Prouting-Smith – Accepted, Moved by Amanda Henderson Seconded by Kelly Gardner Sarah Moffat – Accepted, Moved by Jen Burness Seconded by Lucy Hollister Vice President: Sarah Moffat Treasurer Nomination Tracey Blake – Accepted, Moved by Suzy Reid, Seconded by Jen Burness Successful Treasurer: Tracey Blake Secretary Nomination Kelly Gardner– Accepted, Moved by Kate Hanley, Seconded by Mark Hanley Jen Buzaki – Accepted, Moved by Jen Burness, Seconded by Sarah Moffat Successful Secretary: Jen Buzaki
motion to change bank signatories to the newly elected Officers	Not needed as same committee.
confirmation of continuing subcommittees of the Association (including appointment of members of subcommittees)	

appointment of the Association's Auditor	Appointment of same auditor. The Tax Tailor.
adoption of the Student Protection Risk Management Strategy	Moved to adopt the Student PRMS Seconded by Jen Buzaki All in favour and agreed.
adoption of new model constitution (if any)	
honorary life membership awards (if any)	Nil nominations.
general business.	There was no business emailed to P & C – no general business. Meeting closed at 7.21 pm.

*should the audit not be available the meeting cannot proceed and must be adjourned until such time as the audit is available for consideration by the members