

Glass House Mountains State School P & C General Meeting Minutes (as amended)	
Date: 18 August 2025 Time: 5.30pm	
Location: The Burrow, Glass House Mountains State School	
AGENDA ITEM	
Opening and welcome by the Chair	Meeting opened at 5.30 pm
Apologies	Cassie Vortman, Aleisha Turner
Attendance	As per attached.
Confirmation of the minutes of the previous general meeting	Minutes of June 2025 meeting were read out. The President asked that the minutes of 9 June 2025 be confirmed as true and correct.
Motion	<p><i>"That the minutes be confirmed as a true and correct record of the meeting held 9 June 2025".</i></p> <p><i>Moved: Jen Burness Seconded: Lucy Holister Carried/Lost</i></p>
Business arising from the minutes of the previous general meeting	<i>Business arising will be discussed in general business.</i>
Correspondence received since the previous general meeting: <ul style="list-style-type: none"> Inward (as listed) Outward (as listed) 	1st June Glasshouse Community Hall - thank you for attending neighbours day Amanda Henderson follow up questions, addressed at June meeting 10th June P&C Qld newsflash email 12th June Molly Penrose rhythm fitness in terms 3, forward to Ian 18th June Glasshouse Community Hall Group reminder about upcoming meeting 20th June Glasshouse community hall group with minutes from meeting 3rd July Ian Persini with a copy of the new complaints process 22nd July DJ Candi email about upcoming disco 23rd July Erin Prouting-Smith spring fair proposal
Motion	<p><i>"That the inwards correspondence be received and outwards be endorsed."</i></p> <p><i>Moved: Jen Burness Seconded: Jen Buzaki Carried/Lost</i></p>
Business arising from the correspondence	See General Business
Table of executive committee's decisions (if any)	<p><i>Tracey ran the June figures on tuckshop. She discovered that we are just breaking even, so it was suggested a small price increase of 50c per item created in tuckshop. Executives all agreed.</i></p> <p><i>With the July meeting cancelled, Jen ran through the ideas of the Father's Day stall gifts. The executives agreed to the idea and all stock was ordered.</i></p> <p><i>The executives discussed social media posts, and that as we hold executive positions, we should lead by example and not comment or like negative posts about the school.</i></p> <p><i>Motiv8 Sports emailed and due to a paperwork error we had to reschedule our event to the 21st of Nov. The executives all agreed that running it when it's warmer will be more fun for the kids.</i></p>
Treasurer's report and financial statement, and any business arising from these.	<p><i>As attached.</i></p> <p><i>Tuckshop is a service to families as previously discussed and not a profit maker, but do need to make a little buffer and cannot run at a loss. Position in tuckshop account</i></p>

	<p>is \$14,763.56 but have since paid superannuation and tax for June quarter and so will be asking to move \$10,000.00 over to tuckshop.</p> <p>P&C account - no action balance of \$9,055.00. Chaplaincy - \$10, 572.00 with \$400.00 from disco night sausage sizzle would go to chaplaincy –</p> <p>School funds \$2,611.00 money we hold on behalf of different areas of school not P&C. CBA account is at \$37,562.48.</p>
Motion	<p><i>"That the Treasurer's report be accepted and payments as listed be endorsed."</i></p> <p>Moved: Tracey Blake Seconded: Sarah Moffat Carried/Lost</p>
Subcommittee reports and financial statements and any business arising from these.	NIL
Motion	<p><i>"That the subcommittee reports be accepted."</i></p> <p>Moved: Seconded: Carried/Lost</p>
President Report	As attached.
Motion	<p><i>That the President's Report be accepted as tabled.</i></p> <p>Moved: Jen Burness. Seconded: Jamey Paul Carried/Lost</p>
Principal's Report	As attached.
Motion	<p><i>That the Principal's Report be accepted as tabled.</i></p> <p>Moved: Ian Persini Seconded: Danielle Harrison Carried/Lost</p>
Tuckshop Report	<p>No report – Cassie was unable to attend tonight's meeting but did want to mention the success of Sports Day tuckshop and thank the P & C for the eftpos machine (it is used everyday).</p> <p>The Book Week menu was so well received, sold out of fish and chips everyday.</p> <p>Needing more stock for uniform shop – requires a Post for uniform donations.</p>
Motion	<p><i>"That the Tuckshop report be accepted as tabled."</i></p> <p>Moved Seconded Carried/Lost</p>
Motions on notice	NIL
General Business	<p>Kelly G asked whether the VP could have filled in for the July meeting – discussions around the quorum not met and changes will have to be made to the constitution in the future.</p> <p>Erin discussed the Beerwah Community Spring Fair. This year they are inviting schools to attend with a stall to raise funds for their respective schools - Beerburum is attending and will be having showbags; Beerwah School selling glowsticks – Date this year is 25 October 2025 11am to 7/8pm. All in favour – agreed. Discussions were had about the type of stall to have – ideas to be brought to next meeting. Stalled size will be 6 x 3 stall size.</p> <p>Gr8 Race - Motiv8 would like to know our prizes – discussions were had around what last years prizes were. Prizes would be awarded for Prep-3 and then years 4-6. Values were \$500 then \$200 then \$100 values – invitation put out for ideas for prizes – Fist prize was agreed younger grades would receive Family Australia Zoo pass for a year and the older grades a voucher for EB Games. – All in favour – agreed.</p> <p>It was suggested that another Christmas Market be held in the hall for 29th November 2025 – It was discussed and agreed that Year 5s to use the tuckshop and bake. All in favour – agreed.</p> <p>Christmas party Hall. P & C were approached by the Community Hall and invited the school to set up a stall at the Community Hall Christmas Party – Date: 13 December 2025 – discussions were had about the type of stall and a "gift" stall was agreed.</p>

Art Expo – Term 3 – Tracey discussed another Art expo like last year – but this year have a coffee van also for 18 September 2025. Open classrooms around 1.40 to 2.30 pm and then have items for sale in the hall. All in favour – agreed.

RU OK day – Group at school organising an R U OK day and wondering if students could wear yellow on 11 September 2025. Discussions around donations to a particular fund, however, a link will be provided to parents and donations will be optional.

Prep teachers are preparing their wish-list from the funds raised for under 8s day fundraising.

Loud Shirt Day - Email from Jess who is a prep parent asking if we would like to hold a Loud Shirt Day for the Hear and Say Centre on 17 October 2025. It was agreed.

Erin requested Book Week parade be extended to at least another lap for more time to view the costumes – This will be looked into for next year.

Kelly G asked how the school can install a 6ft fence as more trucks are going passing. Fiona responded how the school can obtain funding by a points system that aligns with how much vandalism, graffiti happens to the school (each instance a report is lodged and points provided). However, incidences have reduced and currently only have enough points for security patrols but not fencing. Discussions were had that a request to traffic authority for an all-day 40km zone be installed but was rejected.

Kelly G asked whether advertising on the fence for funds be considered, however, this would follow the same process as the advertising on the electronics sign and not worth the funds as previously discussed.

Kelly G asked whether the Drop and Go zone is able to get supervision in the morning as no-one actually watches the kids until they get into the school. Discussions had around staff having to remain on duty; parents are not allowed to supervise – in summary if you want to use Drop and Go use it, otherwise park the car and escort the kids in.

Kelly G – asked whether discos could have a quieter music time of about 20 minutes added as not all kids can tolerate the louder music. Jen Burness will reach out to DJCandy and ask her and to see how that goes – a tent/or cordoned off area outside the hall was also discussed for next disco as well as dedicated supervision, and information to be given to parents about expectations around supervision.

Kelly G asked whether school news can be emailed instead of posted on Facebook. Response was provided that school news is placed on the website, newsletters and Facebook.

Kelly G asked whether Bendigo Bank's community grant be applied for swimming – Fiona will talk to the person who writes grants – Tracey will investigate the Bendigo Bank grants.

Kelly G asked if there could be more clubs like the ukulele club. Was advised that there are variety of activities around the school. But to create a club it comes down to a staff member willing to take the responsibility. Parents can help but need to be supervised by the staff person. Discussions held around staff are asked their interests, whether enough children would attend, incentives to staff, teachers and teachers aides are restricted as to how many additional duties they undertake per week.

	<p>Kelly G had Keegan read a paragraph that he wrote – discussions had around kids submitting works for putting in the newsletter – maybe a box where children can place their works and one or two items can be put into the newsletter. Encouraging kids to write, be creative and instigate discussions between parents and children. Was responded with that teachers are already asked to submit student’s works to the newsletter.</p> <p>Discussions were had around the Stop, Drop and Go times and parking times – the current parking signs are being revised to match updated school times. Council regulates the parking – the Stop, Drop and Go is an all-day 2 minute standing time. Council can issue fines to persons not abiding by the signs, including the disability park and drop and go zone.</p>
Applications for membership and recording of new members	Kele-Jane Broad
Motion	<p><i>“That applications for membership received be accepted”</i></p> <p><i>Moved Jen Burness Seconded Lucy Holister Carried/Lost</i></p>
Date of next meeting	<p>6.58 pm closed</p> <p>8 September 2025</p>

CONFIRMATION OF MINUTES

Chair name: _____

Signature: _____

Date: _____

President Report August 2025

Good evening everyone and thanks for joining us tonight. Firstly I just want to send an apology for cancelling the meeting in July. Unfortunately during the school holidays I lost my father, so was busy planning his funeral during that first week of school.

As we enter the final half of the year, I think it's important that we are reminded again but what the purpose of the P&C is.

The purpose of the P&C is simple, yet incredibly important. We exist to support our school community by working in partnership with the school leadership, teachers, staff, and families to help create the best possible learning environment for our children.

That includes:

Providing a forum for parents and carers to have a voice and stay informed about what's happening at school.

Organising events and initiatives that build a sense of community.

Raising funds to support school projects, resources, and activities that enrich our children's education.

This is a space where your ideas and contributions matter. Every parent and carer in our school community has something valuable to offer – whether that's time, skills, or simply interest in what's happening at school.

We're here to work together for a common goal: the wellbeing and success of all students.

Our school disco was an amazing event for all those who attended. A special thank you has to be made to Hayley, Lucy, Patrice, Sawyer and Frazer for all their help on the night, as well as all the staff who stayed and danced the night away with the kids. After expenses, we raised a whopping \$2600! All the parents that I spoke to on the night and afterwards all raved about how fun the night was, and how engaging the DJ was with the kids. We have had some further fundraising suggestions, one of which was another disco, but this time just for the parents.

Coming up in the next few weeks we have our Father's Day stall. Make sure you keep a watch on the Facebook page as we will advertise for helpers on there.

Jennifer Burness
P&C President.