

**ANNUAL GENERAL MEETING**



**GLASS HOUSE MOUNTAINS STATE SCHOOL P & C ASSOCIATION**

The order of business to be conducted at an AGM of the Association must be undertaken in the following order as per Section 21.3.9 of the Constitution:

a.	welcome to members and introduction of any special visitors	<b>MEETING OPEN: 6.07 pm 23 March 2026</b>  <b>QUORUM OF EXISTING MEMBERS REACHED: Yes</b>
b.	apologies	NIL
c.	confirmation of minutes of the previous annual general meeting	<b>MOTION: "That the minutes be confirmed as a true and correct record of the meeting held 17 March 2026."</b> <b>Moved: Jen Burness    Seconded: Kele-Jane Broad    Carried/Lost</b>
d.	business arising out of the minutes of the previous annual general meeting	NIL
e.	receipt and adoption of the Association's audited annual financial statement * and Treasurer's report (to include all relevant subcommittees' audited financial statements)	<b>Report attached.</b>  <b>MOTION: "That the Treasurer's report and Audited annual financial statement be accepted as a true and accurate summary of the financial year."</b> <b>Moved: Tracey Blake    Seconded: Danielle Harrison</b> <b>Carried/Lost</b>
f.	receipt and adoption of the President's annual report	<b>Report attached.</b>  <b>MOTION: "That the President's report be accepted as tabled."</b> <b>Moved: Jen Burness    Seconded: Tyler Broad    Carried/Lost</b>

g.	receive applications for membership (to include renewal of existing membership and new membership)	<p><b>MOTION: "That the membership applications for [list all suitable applicants] be accepted as tabled."</b></p> <p><b>Moved: Jen Burness                      Seconded: Sarah Moffat</b>  <b>Carried/Lost</b></p>
	Changes to Constitution	<p>Would like three changes made to the Constitution:</p> <p>First Voting - Dual Vice-Presidency roles – Do we want dual Vice-Presidents this year? – <b>15 votes NO</b> and 4 yes.</p> <p>Second Voting – as Tracey is stepping down, the Treasurer role is major – first role will be banking, bills and transfer out of accounts. – second role will Assistant Treasurer – role includes wages, accounting and insurance. yes or no to changing from one treasurer to two. <b>All voted 19 YES.</b></p> <p>Third Voting – Changing the quorum at meetings from 4 Executives plus 2; Would like to change this to 3 Executives plus 2 – yes or no about changing the quorum for meetings. <b>All voted 19 YES.</b></p> <p><b>MOTION: "That Jenny Broderick will act as scrutineer for the voting of changes to the Constitution"</b></p> <p><b>Moved: Jen Burness    Seconded: Jen Buzaki                      Carried/Lost</b></p>
h.	Declare vacancies of existing Officer/Executive Committee	Declared vacancies of existing Officer/Executive Committee
i.	election of Officers/Executive Committee	<p><b>MOTION: "That Jenny Broderick will act as scrutineer for the election of Officers"</b></p> <p><b>Moved: Jen Burness    Seconded: Jen Buzaki                      Carried/Lost</b></p> <p>PRESIDENT Nominee #1:</p> <ul style="list-style-type: none"> <li>- full name: Jen Burness</li> <li>- is this nominee a current P&amp;C Member? Y</li> <li>- nominated by: self</li> <li>- seconded by: Sarah Moffat</li> <li>- votes for/against: all agreed</li> </ul> <p>VICE-PRESIDENT Nominee #2:</p> <ul style="list-style-type: none"> <li>- full name: Kele-Jane Broad</li> <li>- is this nominee a current P&amp;C Member? Y</li> <li>- nominated by: self</li> <li>- seconded by: Jen Buzaki</li> <li>- votes for/against: All agreed</li> </ul> <p>TREASURER Nominee #1:</p> <ul style="list-style-type: none"> <li>- full name: Karen Hartley</li> <li>- is this nominee a current P&amp;C Member? Y</li> <li>- nominated by: self</li> <li>- seconded by: Jen Burness</li> <li>- votes for/against: All agreed</li> </ul>



