

Glass House Mountains State School P&C General Meeting Minutes		
Date: 12.05.2025	Time: 5.30 pm	Location: Technology Room A02
AGENDA ITEM		
Opening and welcome by the Chair	<i>Meeting opened at 5.38 pm.</i>	
Apologies	<i>Cassie Vortman, Scott Wilson, Lucy Holister</i>	
Attendance	<i>As per attached.</i>	
Confirmation of the minutes of the previous general meeting	<i>Minutes of February 2025 meeting were distributed. The President asked that the minutes of February 2025 be confirmed as true and correct..</i>	
Motion	<p>"That the minutes be confirmed as a true and correct record of the meeting held 10 February 2025."</p> <p>Moved: Jen Burness Seconded: Sarah Moffat Carried/Lost</p>	
Business arising from the minutes of the previous general meeting	<p><i>Uniform Tender</i></p> <p><i>Fiona explained that the process is temporary and is due for renewal which is a laborious process. Extending Contract until new SOA release. In 2022 the Dept changed rules and we as a School are not allowed to take revenue from shops. However, have legally had to follow the Contracts that were in place. Next Contract won't have a revenue stream from uniforms shop (ie. school locker). School Locker don't decrease prices anyway to parents. As the current Contract is between the School and School Locker, the School have to keep the funds that come in and don't go to P & C. When the next SOA issues the new Contract is between the school and school locker, the P & C will be removed from the Contract.</i></p>	
Correspondence received since the previous general meeting: <ul style="list-style-type: none">Inward (as listed) Outward (as listed)	13th Feb Receipt from sushi pro for sushi order. Forwarded to T. Blake 18th Feb Receipt from sushi pro for sushi order. Forwarded to T. Blake 19th Feb Lauren from Glasshouse country community network group inviting the P&C to a network meeting Thurs 20 Feb from 9am. Replied with acceptance. 25th Feb Receipt from Sushi Pro for sushi order. Forwarded to T. Blake 28th Feb Glasshouse Hall group inviting the P&C to join their Neighbours Day celebration on 31st May 10-12. Replied asking for more details. 1st March Bidfood statement. Forwarded to T. Blake 1st March North Coast Food statement. Forwarded to T. Blake 4th March Receipt from sushi pro for sushi order. Forwarded to T. Blake 6th March Sarah Holmes from Holmeswares enquiring about Mother's Day Stall sales and stocking their items. Replied saying we are sorted for 2025, please reach out again in early Jan 2026 for 2026 stall. 11th March P&C membership applications from Mel Monks. Forwarded to J. Buzaki 11th March P&C membership applications Patrice Maloney. Forwarded to J. Buzaki 16th March P&C membership application Rebecca Fuge. Forwarded to J. Buzaki	

	<p>17th March Glasshouse Hall collective reminder about registering for Neighbours Day. Passed by exec and replied saying we will be there.</p> <p>18th March Receipt from sushi pro for sushi order. Forwarded to T. Blake</p> <p>18th March Glasshouse Hall collective confirmation of stall at neighbours day.</p> <p>21st March Crown concepts invoice for mother's Day stock. Forwarded to T. Blake</p> <p>24th March Motiv8 sports gr8 race initial meeting email. Replied with acceptance of meeting scheduled for 27 March 10am.</p> <p>25th March Receipt from sushi pro for sushi order. Forwarded to T. Blake</p> <p>27th March Bec Roo asking if we have plans for markets in 2025, she is keen to book. Replied to say we are looking at dates for 2025, and will get back to her when we have dates.</p> <p>28th March Glasshouse Hall collective enquiring about whether the P&C would be interested in co-hosting Christmas event. Replied stating we would look at it at the May 12th meeting.</p> <p>1st April Receipt from sushi pro for sushi order. Forwarded to T. Blake</p> <p>9th April Amanda Henderson requesting contact details for the secretary. Replied with email address 22/04</p> <p>22 April Glasshouse community Hall collective asking if we would like their can donations. Replied stating cans can be donated to the school and placed in recycle bins outside of admin</p> <p>23rd April Amanda Henderson enquiring about adding items to the meeting agenda. Replied 23/04</p> <p>28th April Amanda Henderson submission of breaches</p> <p>30th April P&C Qld newsflash parent reference groups</p>
Motion	<p>"That the inwards correspondence be received and outwards be endorsed."</p> <p>Moved: Jen Burness Seconded: Sarah Moffat Carried/Lost</p>
Business arising from the correspondence	
Table of executive committee's decisions (if any)	<p>18th March - Invitation from Glasshouse Hall collective about joining them and hosting a stall at the upcoming neighbours day on the 31st May. Exec agreed it would be good to get the school out into the community. Stall to just hold a colouring in station.</p> <p>2nd April - Discussion about the reliability of sushi pro and the downturn of orders. Exec decide to stop stocking sushi.</p>
Treasurer's report and financial statement, and any business arising from these.	<p><i>As attached.</i></p> <p><i>Ongoing payments require approval – as attached.</i></p>
Motion	<p>"That the Treasurer's report be accepted and ongoing payments as shown be endorsed."</p> <p>Moved: Tracey Blake Seconded: Jen Buzaki</p>
President Report	<i>As attached</i>
Motion	<p>"That the President's Report be accepted as tabled."</p> <p>Moved Jen Burness Seconded Jen Buzaki Carried/Lost</p>
Principal's Report	<i>As attached</i>
Motion	<p>That the Principal's Report be accepted as tabled."</p> <p>Moved Ian Persini Seconded Fiona McDonald Carried/Lost</p>
Tuckshop Report	<i>As attached.</i>

Motion	<p>That the Tuckshop Report be accepted as tabled.”</p> <p>Moved Jen Burness Seconded Sarah Moffat Carried/Lost</p>
Motions on notice	<i>Nil</i>
General Business	<p>Parent Report – Ian advised that the Report submitted by Amanda is currently with Education Qld and therefore will not be discussed at this meeting.</p> <p>Disco entry on QKR. Other schools are charging \$10 entry with a goodie bag containing popper, chips and a couple of lollies. The DJ that was wanted was unavailable on desired date. Other times were discussed and potential dates. Tuesdays and Thursdays are busy with sports for most. Other dates will be discussed with the DJ.</p> <p>Neighbours Day 31st May. Stall with colouring in only. To be seen in the wider community.</p> <p>Glasshouse Community Hall Christmas Party. Invitation to partner with the hall group in bringing the Christmas party to the community. Potential dates 6 or 13th December. More details to come after the meeting with the Hall Collective on the 20th June. It was decided more information was needed before committing. Jen Burness will go to meeting on 20th June.</p> <p>Subcommittees - Discussions surrounding whether anyone wants to form a subcommittee, how it would work, whether an actual committee is required or just a designated persons for specific things, ie garden, fundraising, sports day, cake stalls, More information will be required from P & C Qld as to whether a subcommittee can be created will be obtained and discussed at next meeting.</p> <p>Mandatory Asbestos Training</p> <p>Asbestos is known to be in the buildings. An Asbestos Register is available at the office if required. If any damage to any building or wall is done or found it is to be reported to Fiona McDonald. Therefore no notices can be placed on walls or buildings around the school.</p> <p>Kelly enquired as to whether the electronic board can be used for advertising and bring in extra fundraising. Fiona said there is a pile of legalities to go through and the process is just too much trouble and the money is not worth it.</p> <p>Kelly questioned whether OSH pays rent for the hall and whether it goes to the School or P & C. It gets paid to school.</p> <p>Kelly asked for an update on school parking. Fiona responded that she has had meetings with TMR and Council after which nothing has happened and she therefore reached out to Andrew Powell and he got movement and Fiona has a Council meeting next week. Waiting to see what funding comes out and until all elections are finished there may be more funding available. Goal is to move bus</p>

	<p>stop further down street, bike shed up this end of school and form a drop and go where bus stop is. Council and TMR are trying to pass the buck to each other. There are guidelines in place that “buses must be closest to exit and entry”. – Fiona suggested using the funds that have been raised to fund a drink station would be better and wait for a grant for the bus shelter.</p> <p>Kelly asked whether lost property can be placed at doors of classrooms. Adam said he checks lost property once a week. A lot of its been in lost property a fter a while it will be donated to donation bin. Kelly asked that reminder be placed in the newsletter to ask parents to double check the names on their children’s hats.</p> <p>Kelly asked whether the school had heard of Olympic Unleashed whereby Olympians come into the school address the kids. Kelly was asked to send the information to Talitha.</p> <p>Kelly said she has spoken to Adam about inclusion support is up to 30% but to help friends understand friends whether a paragraph or two on parade explaining conditions ADHD, etc could be done to help bring understanding and compassion amongst the school kids. Adam suggested those talks may be better suited for smaller groups and directed according to their age groups. Harmony Day is great for this sort of thing. The curriculum is going to be discussing diversity and stereo types.</p> <p>Kelly asked whether Zoom meetings for P & C meetings had been considered for parents that cannot make the meetings. Suggestion was Teams would need to be used not Viber or Zoom.</p> <p>Kelly asked whether Minecraft used in class, can they talk to other people outside the school. – “Minecraft Education” is used at school and students can only talk to other students from the school. Students can use Minecraft Education at home using their school login and password.</p>
Applications for membership and recording of new members	<i>Ben Absalom, Melanie Priestley, Karen Mongan</i>
Motion	<p>“That applications for membership received be accepted”</p> <p>Moved Jen Burness Seconded Jen Buzaki Carried/Lost</p>
Date of next meeting	Monday, 9 June 2025
Close	6.31 pm

CONFIRMATION OF MINUTES

Chair name: _____

Signature: _____

Date: _____

PRESIDENT REPORT

May 2025

Our Mother's Day Stall went really well. The kids were all so excited to shop the stall. We hope the mother's all loved their gifts. It was probably our busiest stall yet with \$2800 in sales. Unfortunately that won't reflect in the break down as this was our big buy year. Next year will see a higher profits due to not having to buy as much stock for the stall. Thank you to Lucy and Hayley for their help on the day.

Jennifer Burness
P&C President.

TUCKSHOP REPORT

P & C meeting 12/05/2025

Tuckshop news,

The new term has brought many public holidays and an inconsistency in orders. As the weeks settle and routines are back to normal I'm sure we will see a more steady flow of lunch orders. We are still seeing on average 300 orders per week.

The start of a new term also means lots of meal prepping, making our own veggie packed beef patties, mac n cheese and a variety of snacks all made on site.

Following up from last terms news- the "party tubs" celebration items have been well received. With both cupcakes and zooper dooper buckets being easy items for parents and carers to purchase on celebration days.

We have a new item that we would like to offer. The company 'Frozen Sunshine' offers a plant based, gluten free, dairy free and nut free, ice cream. They come in a range of flavors and I was hoping to offer 2 flavors at a time. I think it's a great product for our allergy kids and staff and those who are more health conscious. They come in a box of 30 x 50ml ice cream on a stick costing \$1.10 each + Gst, sell between \$2.50 to \$3.00

With sports day approaching I was hoping to gain more access to the 'square' EFT and see if we can have this available every morning for parents to use.

We are looking forward to creating something new for the sport day menu as well as keeping the old favorites. We welcome any ideas and input.

Kind regards Cassie Vortman